

Maple Bay Yacht Club

Getting Started with MBYC's Website

Registering For The Website

At the bottom left hand side of the web page you will find a Log In section. The first thing you will need to do is Register by clicking on the Register link. (Fig. 1)

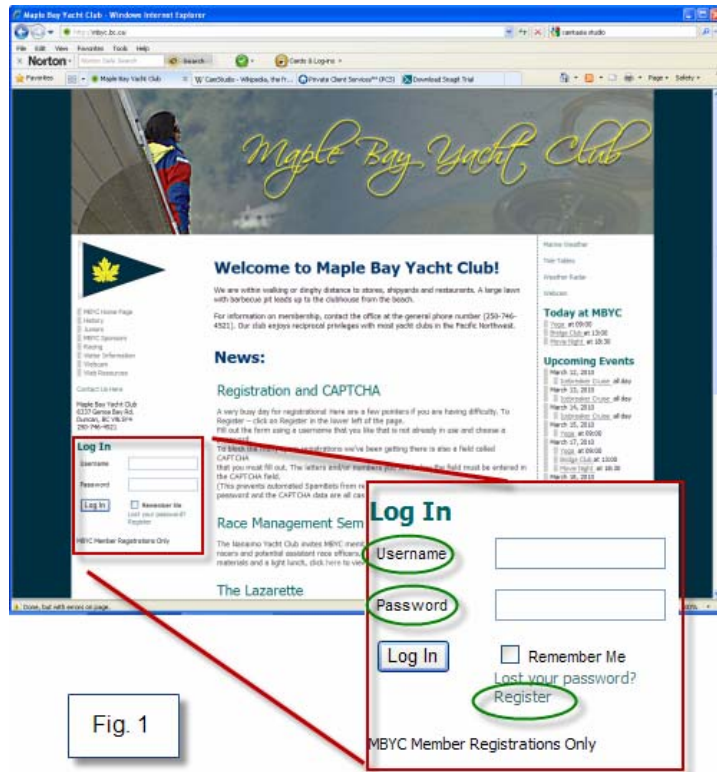


Fig. 1

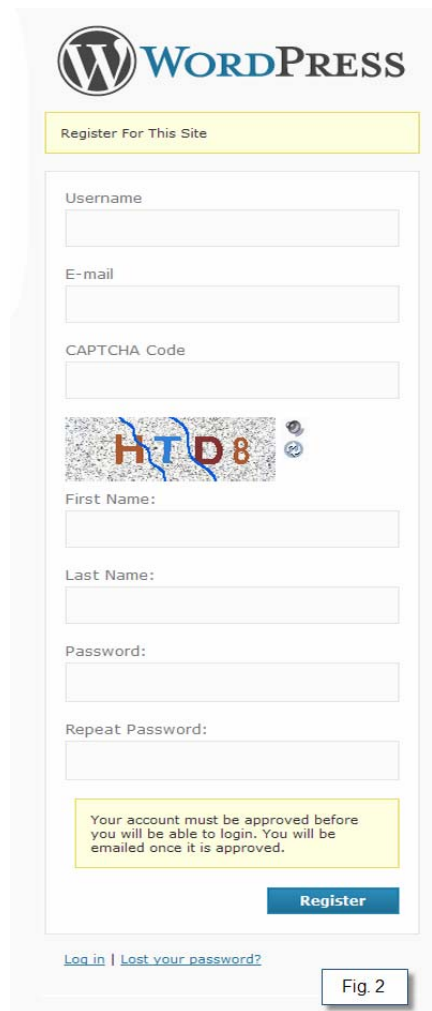


Fig. 2

This will take you to the WordPress Register for This Site page (Fig 2).

Username: choose a name that will be displayed on your login, in the forum pages and wherever else you interact with the website such as the Lazarette. You cannot have the same username as another member. Your username is case-sensitive.

E-mail: You must enter a valid email address here. This address will be used to notify you when your registration is approved.

CAPTCHA Code: This is used to verify that you are a person and not a spammer's software program. Enter the letters and numbers you see below the field exactly as they are presented. In this case you would enter HTD8. The code is changed each time the page is loaded.

There are two buttons next to the CAPTCHA image that will allow you to hear the code in Windows Media Player if you have trouble reading it or to load an entirely new code that may be easier to see (Fig. 3).



First Name / Last Name : Please enter your real first and last names. This will allow us to verify your identity with the Club's database. All club members are welcome to create their own accounts for the website.

Password / Repeat Password : Choose a password and repeat your choice on the second line to confirm what you have entered. Your password will not be displayed as you type but is replaced by a series of dots. A mix of letters and numbers is considered to be very secure. Passwords, like usernames, are case-sensitive so Bob is not the same as bob.

Register : When you have completed the form click Register to submit the information to the site. You will be prompted to correct any issues such as Password and Repeat Password being different. Note that you cannot use your login until it has been verified with the club database.

So What Happens Next?

Once you click on Register, the system will forward your information to the webmaster who will then verify that you are a member and approve your registration. Once approved the system will send an email to the address you registered confirming that you have been approved. You can then log in to the site.

You will also notice there are links below the login box. You can check **Remember Me** to avoid logging in when you visit the site but this will keep you "inside" in the private members area until you click on log out. If you lose your password you can click on **Lost your password?** and follow the prompts to generate a new password.

When you are logged in you will see **Profile** and **Log Out** where Register was. You can use **Profile** to change your password, upload an avatar and add or modify information about yourself.

Good luck and enjoy your Website!